

## REQUIREMENT SPECIFICATIONS

TENDER NO. 20181103

### TENDER FOR THE SUPPLY AND DELIVERY OF ALCOHOL WIPES TO NKF

#### 1. Introduction

- 1.1 The National Kidney Foundation (“**NKF**”) wishes to appoint a contractor (the “**Contractor**”) for the supply and delivery of Alcohol Wipes to NKF, as described in these Requirement Specifications (the “**Goods**”), to its thirty-six (36) dialysis centres in Singapore.

#### 2. Product Specification

- 2.1 The Goods shall conform to the detail specification in **Annex A**.

#### 3. Quantity requirements and delivery schedule

- 3.1 The Contractor shall supply the Goods over a period of **twenty-four (24) months, from June 2019 to May 2021**, subject to such extensions of the period of appointment by NKF in accordance with the Conditions of Contract.
- 3.2 NKF estimates consumption for the Goods over a period of twenty-four (24) months is set out in below:

Item Description	Estimated Quantity for 2 years period
Alcohol wipes, 20cm x 30cm	5,844,400 sachets

- 3.3 The Goods shall be delivered monthly to such of NKF’s dialysis centres as NKF shall stipulate from time to time. Please refer to **Annex B1-B2** for the detail listing of NKF’s Dialysis Centres (as at date of this tender). For the avoidance of doubt, NKF reserves the right at any time to increase or decrease the number of and to vary and /or change the location of any or all of the listed Dialysis Centres.

Avoid delivery from: 1300hours to 1400hours

#### 4. Submission of tender bids

- 4.1 Each Tenderer should provide the price quote in the Price Schedule.
- 4.2 All quotations submitted by the Tenderer must indicate the prices applicable for the estimated numbers of Goods specified in paragraph 3.2 above.
- 4.3 The Tenderer, at the point of submission of its tender bids, is required to supply at its own costs at least ten (10) nos of samples for each sample stipulated in its tender bids. The NKF shall be at liberty to call for further submission of such samples as required until the samples submitted are in accordance with the requirements of the Tender. Samples after approval shall indicate the standards to be maintained for the duration of the Contract.
- 4.4 Tenderer is required to indicate the minimum delivery lead time for the proposed product based on 1 month’s quantity in the Price Schedule.

<b>General Specification for Alcohol wipes</b>		
<b>Description of purpose:</b>		
To disinfecting environmental surface: Haemodialysis machine, BP cuff, dialysis chair, standard steel trolley, wooden overbed table.		
<b>S.N.</b>	<b>General Specification :</b>	<b>Comply to Specification (Yes / No)</b>
1	Isopropyl alcohol 70% and 30% deionized water	
2	Size : 20cm x 30cm	
3	Materials : Spunlance paper, thickness 50g	
4	Packaging : Individual packed in sachets	
5	Ability to kill a wide range of micro-organism such as bacteria, fungi, yeasts and viruses (eg Hepatitis, HIV & MDRO).	
6	Contact time between 5 to 8 minutes.	
7	After cleaning, no discolouration on the environmental surface	
8	<u>Certification</u>	
	a) Is HSA registration required? Yes / No	
	b) Has the product been registered? Yes / No / Pending	
	c) If yes, the registration no. is _____	
9	d) The HSA classification is Class A / B / C / D	
	<u>Vendor shall provide the following documents to support the certification of the product:</u>	
	e) Product licence with Health Science Authority	
	f) Manufacturing licence with Health Science Authority	
	g) Quality Certificate of Product	
	h) Any other relevant certification or clinical papers necessary for the product on laboratory report and the contact time on environmental surface eg : TUV SUB PSB	

**LIST OF NKF DIALYSIS CENTRES**

Hong Leong-NKF Dialysis Centre 102 Aljunied Cre, #01-265, S (380102) <b>Tel: 6743 3572 / Fax: 6743 0817</b> <b>ALJ</b>	Tay Choon Hye-NKF Dialysis Centre 81 Kim Keat Rd, S (328836) <b>Tel: 6506 2291/ Fax: 6254 9947</b> <b>KKT</b>
Japan Airlines National Kidney Foundation Dialysis Ctre 17 Ang Mo Kio Ave 9, #03-01, Ang Mo Kio Hospital Ltd S (569766) <b>Tel: 6459 2997 / Fax: 6459 3006</b> <b>AM1</b>	Tampines Chinese Temple-NKF Dialysis Centre 180 Pasir Ris St 11, #01-06, S (510180) <b>Tel: 6583 9500 / Fax: 6583 0779</b> <b>PSR</b>
Western Digital-NKF Dialysis Centre 633 Ang Mo Kio Ave 6, #01-5155, S (560633) <b>Tel: 6459 0113 / Fax: 6552 1697</b> <b>AM2</b>	IFPAS-NKF Dialysis Centre 201 Serangoon Central, #01-30, S (550201) <b>Tel: 6285 4113/ Fax: 6284 2553</b> <b>SRG</b>
Pei Hwa Foundation-NKF Dialysis Centre 565 Ang Mo Kio Ave 3, #01-3401, S (560565) <b>Tel: 6552 6569 / Fax: 6552 6539</b> <b>AM3</b>	Kwan Im Tong Hood Cho Temple-NKF Dialysis Centre 101 Simei St 1, #01-892, S (520101) <b>Tel: 6785 9882/ Fax: 6786 6268</b> <b>SMI</b>
Singapore Pools-NKF Dialysis Center 27 New Upper Changi Rd #01-694 S (462027) <b>Tel: 6444 4278 / Fax: 6444 4978</b> <b>BED</b>	Sakyadhita-NKF Dialysis Centre 19 Upper Boon Keng Road, #01-1220, S(380019) <b>Tel: 6743 1278 / Fax: 6743 1237</b> <b>UBK</b>
NTUC Income-NKF Dialysis Center 103 Bt Batok Central #01-237 S (650103) <b>Tel: 6569 2370 / Fax: 6569 7359</b> <b>BBK</b>	National Trades Union Congress (NTUC) Singapore Pools NKF Dialysis Centre 935 Tampines St 91, #01-333, S (520935) <b>Tel: 6789 8534/ Fax: 6784 5244</b> <b>TM1</b>
Woh Hup National Kidney Foundation Dialysis Centre Blk 1 Ghim Moh Road, #01-358, S (270001) <b>Tel: 6467 9200 / Fax: 6467 9231</b> <b>GMH</b>	Leong Hwa Chan Si Temple-NKF Dialysis Centre 113 Teck Whye Lane, #01-666, S (680113) <b>Tel: 6769 0178 / Fax: 6769 9231</b> <b>TWY</b>
New Creation Church-NKF Dialysis Centre 274 Bangkit Rd, #01-54, S (670274) <b>Tel: 6764 6400/ Fax: 6764 2004</b> <b>BPJ</b>	SIA-NKF DIALYSIS CENTRE 225 Toa Payoh Lor 8 #01-54 S (310225) <b>Tel: 62542 066 / Fax: 6251 9484</b> <b>TPH</b>
NKF Clementi Dialysis Centre 326 Clementi Ave 5, #01-175, S (120326) <b>Tel: 6775 0668/ Fax: 6775 0891</b> <b>CLE</b>	Thong Teck Sian Tong Lian Sin Sia-NKF Dialysis Centre 825 Woodlands St 81, #01-30, S (730825) <b>Tel: 6365 1810/ Fax: 6365 4179</b> <b>WD1</b>
Sheng Hong Temple-NKF Dialysis Centre 744 Jurong West St 73, #01-19, S (640744) <b>Tel: 6794 1061/ Fax: 6794 1071</b> <b>JW1</b>	SCAL -NKF Dialysis Centre (Woodlands Branch) 365 Woodlands Ave 5, #01-490, S (730365) <b>Tel: 6362 4905 / 63623956 / Fax: 6362 5849</b> <b>WD2</b>
Singapore Buddhist Welfare Services-National Kidney Foundation Dialysis Center 114 Hougang Ave 1, #01-1298, S (530114) <b>Tel: 6382 6332/ Fax: 6383 0203</b> <b>HG1</b>	Toa Payoh Seu Teck Sean Tong National Kidney Foundation Dialysis Centre 203 Yishun St 21, #01-239 S (760203) <b>Tel: 6759 4002 / Fax: 6759 4003</b> <b>YS1</b>

<b>Annex B2</b>
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NKF Hougang-Punggol Dialysis Centre 628, Hougang Ave 8, #01-108, S(530628) <b>Tel : 6284 1877 / Fax : 6284 0867</b> <b>HG2</b>	Le Champ - NKF Dialysis Centre (Yishun Branch) 639 Yishun Street 61, #01-168, S(760639) <b>Tel : 6257 1860 / Fax : 6257 1650</b> <b>YS2</b>
Wong Sui Ha Edha NKF Dialysis Centre 271, Tampines St 21, #01-99 S (520271) <b>Tel: 67899878 /67896965 Fax: 67897336</b> <b>TM2</b>	Kwan Im Thong Hood Cho Temple-NKF Dialysis Centre (Kolam Ayer Branch) Blk 43 Bendemeer Road #01-1018, S(330043) <b>Tel : 6291 3946 / Fax :6291 3969</b> <b>KLA</b>
NKF Dialysis Centre supported by The Sirivadhanabhakdi Foundation Blk 940 Jurong West Street 91, #01-441, S(640940) <b>Tel : 6316 6246 / Fax : 6316 6194</b> <b>JW2</b>	Le Champ - NKF Dialysis Centre (Bukit Panjang Branch) Blk 275 Bangkit Road #01-96, S(670275) <b>Tel : 6891 2782 / Fax : 6891 2592</b> <b>BP2</b>
The Singapore Buddhist Lodge-NKF Dialysis Centre Blk 128 Bukit Merah View #01-22, S(150128) <b>Tel : 6878 0552 / Fax : 6878 0021</b> <b>BM2</b>	The Hour Glass NKF Dialysis Centre (Admiralty Branch) Blk 761 Woodlands Ave 6 #01-108, S(730761) <b>Tel: 63622153 / Fax: 63622360</b> <b>ADT</b>
SCAL - NKF Dialysis Centre (Yishun Branch) Blk 840 Yishun St 81 #01-382, S(760840) <b>Tel : 64813006 / Fax : 64813076</b> <b>YS3</b>	The Hour Glass NKF Dialysis Centre (West Coast Branch) Blk 701 West Coast Road #01-323, S(120701) <b>Tel: 65601184 / Fax: 65601076</b> <b>WCR</b>
Queenstown Dialysis Centre Blk 55 Strathmore Avenue #01-145 S(140055) <b>Tel : 67780330 / Fax : 67776155</b> <b>QT1</b>	Jo & Gerry Essery NKF Dialysis Centre Blk 204 Marsiling Drive #01-188 S(730204) <b>Tel: 63680291 / Fax: 63680266</b> <b>MSD</b>
NKF Integrated Renal Centre supported by The Sirivadhanabhakdi Foundation 500 Corporation Road S(649808) <b>Tel : 63593610 / Fax : 62514174</b> <b>IRC</b>	Foo Hai – NKF Dialysis Centre Blk 311 Ubi Ave 1 #01-383 S(400311) <b>Tel: 67478864 / Fax: 67478823</b> <b>URD</b>
<b>New Dialysis Centres</b>	
Punggol Dialysis Centre 681 Punggol Drive, Punggol Polyclinic (Estimated date of operation in Q3 2019)	Jurong East Dialysis Centre Block 240C Jurong East Ave 1 (Estimated date of operation in Q1 2020)

**Accepted By:**

Authorised Signature: \_\_\_\_\_

Signatory's name : \_\_\_\_\_ Signatory's title : \_\_\_\_\_

Tenderer's name : \_\_\_\_\_ Tenderer's stamp : \_\_\_\_\_